



**CORPUS CHRISTI APARTMENT ASSOCIATION**

***"Outstanding Vendor Company Questionnaire"***

**Requirements:** Questionnaire must be completed and signed by owner /manager. (Email Lisa at [admin@ccapartments.org](mailto:admin@ccapartments.org) and we will send this document in PDF format for your convenience in filling out the form on the computer.)

Name of Company: \_\_\_\_\_ Length of Time in Business: \_\_\_\_\_

Gross Sales: Under \$500,000 Annually \_\_\_\_\_ Over \$500, 000 Annually \_\_\_\_\_

How long have you been a member of the Corpus Christi Apartment Association? \_\_\_\_\_

Name of Owner/Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

**Questions: (you may continue your answers on the back or attach additional pages as needed)**

List your professional and community involvement. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

List three marketing ideas you have utilized this year. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Do you do routine customer satisfaction surveys? \_\_\_\_\_yes \_\_\_\_\_no

Do you follow up with customers that have dropped your service? \_\_\_\_\_yes \_\_\_\_\_no

How do you handle customer complaints? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

How many employees on your staff? \_\_\_\_\_ What was your percent of turnover this year? \_\_\_\_\_

List activities you used to motivate team and increase sales in current year. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

List methods of communications with customers. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_ With staff. \_\_\_\_\_  
\_\_\_\_\_

In 50 words or less tell us why you think your team is deserving of this award.

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In 50 words or less tell us what meaning this award would mean to your team.

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Signature of manager/supervisor: \_\_\_\_\_

**Entries can be submitted to CCAA by one of the following:**

**Fax - (361)852-0763**

**Email - [admin@ccapartments.org](mailto:admin@ccapartments.org)**

**Mail - Corpus Christi Apartment Association, 5402 S. Staples, Suite 207, Corpus Christi, TX  
78411**

**Please confirm with CCAA your submission was received.**

*CCAA endeavors to make this competition as fair and objective as possible. These questionnaires have been created to highlight objective criteria. All questionnaires for this category will be mailed to an Apartment Association Executive Director outside of Corpus Christi. The names of nominees and their companies will be removed so that the judge will have no knowledge of the individuals or companies represented. Winners will be announced and recognized at the Galaxy of Stars Awards Extravaganza in December. Winners will not be notified in advance.*